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**PLAN REVIEW SUBMITTAL REQUIREMENTS**  
**Single Family and Town Homes from a Master Plan**

- 1) Completed permit application
- 2) Site specific soils report bearing the seal and signature of the soils engineer
- 3) Options specific to this project, include the square footage of each option
- 4) One original plot plan
- 5) One set of site specific elevations
- 6) Completed site diversity form for planning department review and approval

**General Construction Plan Information**

- 1) Model or plan number
- 2) Square footage of living space, finished/unfinished basement, garage areas and any decks/porches for the base model
- 3) A list of all options that affect square footage and the area of each option
- 4) Elevation to be built at the site
- 5) Subdivision name, filing and phase
- 6) Provide which type of foundation will be used for this project

**Built on What Matters .**