



Built On What Matters

# Notice of Neighborhood Meeting

**Project Name/Type**

The neighborhood meeting is an opportunity for the applicant to share the proposal with adjacent property owners. Meeting attendees are encouraged to ask questions and provide comments.

**Meeting Date:** **Weekday, Month Day, Year** at 5:00 pm.

\*If there are no attendees within the first 15 minutes, the meeting will end.

**Meeting Location:** Frederick Town Hall (401 Locust St.) or Virtual via Microsoft Teams

Access the meeting through the town meetings calendar at [www.frederickco.gov](http://www.frederickco.gov) or access the meeting using the information below:

Meeting ID: \_\_\_\_\_ Passcode: \_\_\_\_\_

**Project Location**      **Address or cross streets.**

**Project Proposal**      **Describe your proposal. Include as much detail as possible.**

**Property Owner**      **Name**

**Applicant Contact**      **Applicant Name | Applicant Phone | Applicant Email**

**Town Planner Contact**      **Planner Name | Planner Phone | Planner Email**

## Application Process

**INSERT FLOW CHART**

Check out projects around FREDERICK

TAKE A PIC OF THIS QR CODE



## Vicinity Map

