



# Town of Frederick Memorandum

---

TO: Honorable Mayor and Board of Trustees

FROM: Bryan Ostler, Town Manager

DATE: April 26, 2022

CC: Town Staff  
Local Media

**SUBJECT: Departmental Report**

---

Upcoming Board of Trustees Work Sessions – If there are topics that the Board would like staff to schedule for discussion, please let me know. The following topics are recommended for Board discussion (all meetings will be held in the Town Board Chambers unless otherwise indicated):

- May 3<sup>rd</sup> – Work Session-State Family Medical Leave Act
  - May 10<sup>th</sup> – Regular Meeting- Cancelled
  - May 17<sup>th</sup> – FURA and Work Session-Snow Removal Discussion
  - May 24<sup>th</sup> – Regular Meeting
  - May 31<sup>st</sup> – No Meeting – 5<sup>th</sup> Tuesday
- 

## **Communications and Engagement**

### Communications:

- Angela and Jessica meeting with new Dacono Communications Specialist for Carbon Valley PIO mentoring.
- Angela and Jessica participated in the ESPIOC training on April 14 – Lessons from Marshall Fire.
- Angela and Jessica – Plain Language Writing workshop on April 14.
- Attended Carbon Valley Chamber ribbon cutting for website business spotlight.
- Roadwork updates on all channels including CodeRED “Community Notification”
- The C&E summer intern will start on Monday, May 2. Welcome Violet!

### Events:

- Local businesses are committing to event sponsorships. We have \$58,150.00 in pledges to date. Our 2022 goal is \$125,000.00.
- Volunteers have handed out almost 500 landfill vouchers. Residents can pick up their free landfill voucher March 28 – April 29. Vouchers valid April 1 – 30.

**Built on What Matters.**

- We'll be celebrating Arbor Day in the elementary schools on Thursday, April 28. Celebrations include a talk from a forester and a poster contest.

Design:

- FRED flower design for committees/meetings.
- Roadwork video in progress
- Police Annual Report delivered.

**Planning Department**

Development Application:

- The development review process has a few steps land use applications go through prior to submitting an application such as a pre-application meeting and neighborhood meeting. There are eleven projects that have completed the pre-application step. There are currently two neighborhood meetings scheduled. Fourteen projects have completed the neighborhood meeting, allowing them to submit an application. The following applications have been accepted for review and are now quasi-judicial.

<i><b>New Applications Project Name (Date of Application)</b></i>	<i><b>Subdivision</b></i>	<i><b>General Location</b></i>	<i><b>Brief Description</b></i>
<i><b>On Going Projects Project Name (Date of Application)</b></i>	<i><b>Subdivision</b></i>	<i><b>General Location</b></i>	<i><b>Brief Description</b></i>
Bear Industrial Park, Block 1, Lot 8 4210 Bruin Site Plan (02/16/2021)	Bear Industrial Park	4210 Bruin	Site plan for 15,000 sf office and warehouse building for crane company.
Bear Industrial Park Replat 5, Block 1 Lot 2 (10/18/2021)	Bear Industrial Park	4021 Kodiak	Plan for a 1,000 sq. ft. facility with outdoor storage.
Brunemeier Annexation- Wheatlands (4/4/2022)		Southwest corner of County Road 16 and County Road 17	Proposed single family attached and detached homes.
Colorado Blvd & Godding Hollow 7-11 Zoning and Final Plat (5/3/2021)		Southwest corner of Colorado Blvd and Godding Hollow	Zone 5.35-acre parcel and plat to create two lots. Northern lot will have a site plan processed for 7- 11.
Colorado Blvd & Godding Hollow Conditional Use Site Plan (5/3/2021)		Southwest corner of Colorado Blvd and Godding Hollow	Development of southern parcel of land. Users not yet determined.
Eagle Business Park Filing 3 Lot 1B (1/18/2022)	Eagle Business Park	4881 Eagle	Proposed 4,800 sq. ft single story building with outdoor storage.
Eagle Business Park Lot 1 Agilent	Eagle Business Park	7400 Eagle	Temporary lot for construction trailers for

(2/07/2022)			Agilent. Also updating grading and drainage.
Frederick Town Amendment B Lot 1-501 Walnut (9/8/2021)	Downtown	501 Walnut	Redevelop existing building into co-working office space.
Meadowlark Business Park Replat A (5/17/2021)	Meadowlark Business Park	5660 Iris Parkway	Request to divide the lot into 2 lots and a new 14,000 sq. ft. office building on the south lot.
Miners Park Town Center Filing 2 Block 1 (1/11/2022)		North of hwy 52 between Colorado Blvd and Maple Street	Proposed changes to zoning boundaries with keeping the current zoning.
Nelson Farms (1/3/2022)		Southwest corner of Silver Birch Blvd and Tipple Blvd	Proposed residential development on 236 acres
No Name Creek West Block 4 (12/6/2021)	No Name Creek West	9050 Harlequin Circle	Subdividing Lots.
<b><i>Project Name (Date of Application)</i></b>	<b><i>Subdivision</i></b>	<b><i>General Location</i></b>	<b><i>Brief Description</i></b>
Prairie Greens II (12/7/2020)	Prairie Greens	6460 Frederick Way	Request for vacation of easement and preliminary design for phase 4.
Raspberry Hill Business Park Lot 13	Raspberry Hill	8274 Raspberry Way	Proposed office building and sales of pickup trucks.
Raspberry Hill Business Park Lot 2 & 3 Truck Ranch (8/13/2021)	Raspberry Hill	8273 Raspberry Way	Site plan to build pickup truck dealership.
Raspberry Hill Business Park -Lots 4 &5 Phasing Plan	Raspberry Hill Business Park	8515 and 8517 Raspberry Way	Proposed vacant building for future unknown tenant.
Sanitation District Annexation No. 1 Subdivision Amendment (8/16/2021)		8500 Colorado Blvd.	Subdivision amendment to subdivide existing lot into 2 separate lots.
Silverstone Filing 7 (1/18/2021)	Silverstone		Development of 581 residential homes.
Wyndham Hill Filing 10 Final Plat and Final Development Plan (11/16/2020)	Wyndham Hill	Generally west of WCR7, between WCR 14.5 and WCR 16.	Approximately 139 acres to be developed into 495 single family homes.
Wyndham Hill Filing 6 Replat A FFFPD Station 5 Site Plan (6/7/2021)	Wyndham Hill	Generally, north of Highway 52, West of I-25 on Glacier Way.	Proposed fire station to include 3 bays.

## **Public Works Department**

### Streets:

- Grading of county roads 14 & 15 5, 16 ½
- Resurface and grade west side of skate park
- Continuous filling in and smoothing road sides and radins.
- Replacing damaged signs from high winds throughout town.
- Start of summer street sweeping schedule, Countryside, Westview, Savannah, Angel View, Carriage Hills
- Completed painting of curb & gutter down town area
- Check and repair order parts for cross walk signs @ Ridgeway and Bella Rosa
- Assist Engineering with milling projects - stockpiled millings @ Public Works yard

### Water:

- Repair and raise fire hydrant @ 4030 Bruin Blvd.
- Cleared out debris
- Repair fire hydrant on Grand Mesa & Eldorado – Johnson Farm
- Monthly water reads and shut off – scheduled

### Buildings:

- Crews working on final touches for camera in skate park for security

### Storm Water:

- Rip rap drainage behind Rec Center drainage
- Clean out and re-landscaped drainage end of E Conservation Dr. in No Name Creek subdivision

### Miscellaneous:

- Hauling of debris from back of Public Works shop to dump site in Ft Lupton
- Cleaned out and washed – removed sanders from all plow trucks
- Removal of carvings for arts commission
- Helping with Town Hall and Kids Touch-A-Truck for 3<sup>rd</sup> graders from Legacy Elementary

### Training:

- Rusty Ribble and Gage Robertson attended APWA Spring Conference in Grand Junction.

## **Parks and Open Space Department**

### POST Commission:

- Discussed park planning at FRA, Centennial and Crist Parks and the Commission made a recommendation for Staff to move forward. Staff is prepared to discuss at an upcoming Work Session
- Tim Griffon resigned from the POST Commission as he moved to Arizona. He attended the last meeting and spoke to his appreciation for being part of the POST Team for the past several years.

### Parks:

- Rocked new landscape beds at Confluence and Creekway Park bus stops and entrance signs as well as at the 5<sup>th</sup> Street Bridge coming west out of Downtown.
- Mulched landscape beds at FRA, Crist, Countryside, 5<sup>th</sup> Street
- Re-freshed playground mulch at Rinn Valley and Savannah Parks.
- Re-seeded all of Rinn Valley Park, half of No-Name West Park and spots of others
- Re-built rock stairs at FRA with a volunteer group from NESCO
- Facilities began installing security cameras at Skate Park
- Charged up irrigation systems on both potable and non-potable systems and have been working through a plethora of issues
- Prepared equipment for spring fertilization and pesticide applications

- Hired Divers to repair underwater structures on the golf course and FRA raw water systems as well as upgrade and install aerators on all ponds

Golf:

- Began re-seeding areas from winterkill and irrigation issues from 2021
- Charged irrigation system and finalized repair on the north pumphouse, which has been down since late summer 2022
- Hosted the first Junior Golf Programs over Spring Break and began the Saturday Series
- Opening Day Scramble was sold out with 18 teams for the 4-man scramble with several on a waiting list
- Master Plan concepts have been received and staff are preparing to Report at an upcoming Work Session