



TOWN OF FREDERICK
PARKS, OPEN SPACE, AND TRAILS
COMMISSION

Wednesday, November 3, 2021 Agenda
6:30 P.M.

Held via Zoom

Built On What Matters

In order to promote social distancing and to protect the health and safety of our Commission members, staff, and community, this meeting will be conducted via Zoom Video Communications. Interested parties are encouraged to access the meeting via the web or by telephone. The meeting information is as follows:

Join Zoom Meeting

<https://zoom.us/j/96196920442?pwd=SjMybmFibHpBZVZhTUhCOFVGTEIHUT09>

Meeting ID: 961 9692 0442

Passcode: 335087

One tap mobile

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Meeting ID: 961 9692 0442

Find your local number: <https://zoom.us/u/achnVqXAfE>

Call to Order – Roll Call –

Additions to the Agenda

Action Agenda

- a. Approval of the October 6, 2021 meeting minutes
- b. Discussion of Frederick Recreation Area 2022 Budget – Planning Director Simmons
- c. Discussion of Participation with Arts Commission on Interactive Art – Planning Director Simmons

Other Business

Adjourn



TOWN OF FREDERICK

PARKS, OPEN SPACE, AND TRAILS COMMISSION
MINUTES



Built On What Matters

Wednesday, October 6, 2021
6:30 P.M.

The meeting was called to order at 6:30 p.m. Attendance was taken and the following people were present: Chairman Beehler, Commissioners Fosdick, Gill, Griffin, Pilon and Schlais. Also present were Trustee Mahan, Planning Director Simmons, and Public Works Parks Supervisor Troy. Commissioner Davis joined the meeting at 7:00.

DISCUSSION OF THE SEPTEMBER 1 AND SEPTEMBER 22, 2021 MINUTES:

The meeting minutes were available for review from the regular meeting held September 1, 2021. Commissioner Pilon made a motion to approve these minutes. Commissioner Fosdick seconded the motion. A vote was taken and the motion carried unanimously.

A special meeting was held September 22, 2021 and the minutes were available for review. Commissioner Schlais made a motion to approve. Commissioner Griffin seconded the motion. A vote was taken and the motion carried unanimously.

DISCUSSION OF BOARD GOALS:

The Commission discussed their previously created list of park priorities. The Commission agrees that having the master plan updated is the highest priority and that including funds for a project to get started in 2022 would be helpful. The Public Works team and Planning will meet with Finance/Budget team and get whatever funds are available to start a capital project.

The Commissioner wondered when the list of projects would be presented to the Board of Trustees.

OTHER BUSINESS:

Commissioner Fosdick mentioned that there is an opportunity for bike racks at parks with bus stops. Summit View Estates Park now has a fair amount of bikes that are there throughout the day as kids are at school. Public Works Parks Supervisor Troy said that there are bike racks available to be installed and committed to work on installation.

The meeting was dismissed at 7:06 p.m.

Jennifer Simmons
Planning Director

Chuck Beehler, Chairman
Parks, Open Space, and Trails Commission



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Erin Fosdick, Commissioner
Allan Gill, Commissioner
Susan Pilon, Commissioner

Town of Frederick Parks, Open Space, and Trails Commission

Chuck Beehler, Chairman

Adam Mahan, Trustee Liaison to Commission



Kristen Davis, Commissioner
Tim Griffin, Commissioner
Lee Schlais, Commissioner

Frederick Recreation Area 2022 Budget

Agenda Date: November 3, 2021

Attachments: a. Not Applicable

Submitted by: Jennifer Simmons
Planning Director

Summary Statement:

Following the direction of the Board of Trustees, the Commission has created a list of prioritized projects for Frederick Recreation Area (FRA) and has subsequently requested additional 2022 funds.

Detail of Issue/Request:

The Commission has completed a significant amount of work in creating a list of projects that would likely be supported by the community and the POST Master Plan. They then prioritized the list while considering the ease of implementation and level of maintenance needed.

The initial budget recommendations included a funding request for updating the FRA Master Plan. The Commission recommends that this plan be updated before any further work is done at FRA. At the October meeting, the Commission recommended making an additional budget request for funds to begin design work as soon as the master plan work is complete.

Staff met with the budget team and was able to request an additional \$100,000 in the 2022 budget to allow the design work to begin. It is anticipated that additional funds would be requested in the 2023 budget for both additional design work as well as capital improvements to begin. The Board has been made aware of the additional request and supports the request.

Alternatives/Options:

Not applicable.

Financial Considerations:

The Board of Trustees will ultimately adopt a budget which determines the projects that are funded in 2022.

Staff Recommendation:

Not applicable.



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Erin Fosdick, Commissioner
Allan Gill, Commissioner
Susan Pilon, Commissioner

Town of Frederick Parks, Open Space, and Trails Commission

Chuck Beehler, Chairman

Adam Mahan, Trustee Liaison to Commission



Kristen Davis, Commissioner
Tim Griffin, Commissioner
Lee Schlais, Commissioner

Opportunity to Participate in Interactive Art with the Arts Commission

Agenda Date: November 3, 2021

Attachments: a. Not Applicable

Submitted by: Jennifer Simmons
Planning Director

Summary Statement:

The Arts Commission is exploring the idea of installing interactive art in the Town’s parks and along the trails.

Detail of Issue/Request:

The Arts Commission is interested in having interactive art installed in Town parks and along the trails. Their initial idea is to install musical equipment. Here are some illustrative images for consideration.





There are many other examples of functional, fun art pieces that could be considered as well.

The Arts Commission is meeting November 9th at 4:30. Is there a POST Commissioner or two who would be interested in participating in the meeting to discuss this possible joint opportunity? The Arts Commission meetings are conducted via both zoom and in person options.

Alternatives/Options:

Not applicable.

Financial Considerations:

The Commission requested funds in the 2022 budget to allow diversification in the parks and along the trails. These funds could be pooled with the Arts Commission on this project if the Commission so desires.

Staff Recommendation:

Not applicable.