



Town of Frederick Youth Commission Agenda

Town of Frederick
401 Locust St, Frederick, CO 80530
Monday, August 12th, 2024

6:00 PM

Call to order – Roll Call:

Approval of Agenda:

Action Agenda:

- A. Approval of June 10th, 2024 and July 8th, 2024 Minutes
- Motions

Approval: I move to approve the minutes for the June. 10th, 2024, and July 8th, 2024 meeting as presented.

Approval with Conditions: I move to approve the minutes for the June 10th, 2024, and July 8th, 2024 meeting the following conditions: 1. (list conditions)

- Discussion
- Vote

Discussion Items:

- B. New Youth Commissioner Introductions
C. Vote for Executive Officers
 i. Vice-Chair
 ii. Secretary
 iii. Deputy Secretary
 iv. Public Relations
 v. Membership Liaison
D. Other Boards, Commissions, and Committee assignments
E. Youth Commission Recruitment
F. Miners Day September 21st
 i. Float
 ii. T-shirts
 iii. Actives/Volunteering

Other Business:

- a. Upcoming Meeting – Additional Meeting Monday, August 26th, 2024
- b. Upcoming Meeting – Regular Meeting Monday, September 9th, 2024

Adjournment:



401 Locust Street • P.O. Box 435 • Frederick, CO 80530-0435

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MINUTES
TOWN OF FREDERICK
YOUTH COMMISSION
MEETING CONDUCTED IN PERSON
JUNE 10, 2024
6:00 PM

CALL TO ORDER: At 6:06 p.m., Chairperson Payton called the meeting to order.

ROLL CALL:

- Present: Chairperson Payton, Commissioner Nora, Commissioner Annie, and Commissioner Troy.
- Also Present: Accountant II/ Payroll Administrator Anthony Bixby.

APPROVAL OF AGENDA:

No Introductions for Newly Appointed Youth Commissioners .

ACTION AGENDA:

Approval of May 13, 2024, Minutes:

Motion by Commissioner Annie and seconded by Commissioner Troy to approve the May 13, 2024, minutes.

Upon roll call vote, the motion passed unanimously.

DISCUSSION ITEMS:

CVORD Steering Committee – Gina Barton

CVPRD Election Bond Initiative Presentation

Outdoor Aquatics Center: pools and picnic areas

Indoor Turf Field, renovations to old rec center, growth 180% growth since 2004. Used what voters voted for to come up with the new facilities.

Chose to put it on a Presidential Election year.

Have all CVPRD facilities within a 10-minute drive of 95% residents.

Photos of proposals.

Estimated bond to build \$73,300,000.

Estimated operation \$1,250,000.

Tax increase \$13.60 per month, \$163.17 per year, per household.

Built on What Matters.

Youth Commission Recruitment

Recruitment officer will sit in on interviews.

Frederick in Flight June 21st – 23rd

Commissioners Annie and Troy will be there at 6:30.

OTHER BUSINESS:

Upcoming meeting

Regular Youth Commission Meeting Monday July 8th, 2024, at 6:00 pm.

Commissioner Reports

Tour and Talks – Parks and Rec, presentations and free food.

Art Committee Wood Statues.

ADJOURNMENT:

There being no further business of the Youth Commission, Chairperson Payton adjourned the meeting at 6:55 pm.

Approved by the Youth Commission:

Chairperson Payton

ATTEST:

Deputy Town Clerk - Emily Nitcher



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MINUTES
TOWN OF FREDERICK
YOUTH COMMISSION
MEETING CONDUCTED IN PERSON
JULY 8, 2024
6:00 PM

CALL TO ORDER: At 6:06 p.m., Commissioner Nora called the meeting to order, no quorum, 07/08/2024 agenda items will be heard at the next regular meeting August 12, 2024 at 6:00 pm.

ROLL CALL:

- Present: Commissioner Nora, and Commissioner Troy.
- Also Present: Accountant II/ Payroll Administrator Anthony Bixby, Deputy Town Clerk Emily Nitcher, Planning Manager Ali van Deutekom, Parks and Open Space Director Colby Johnson, Officer Fairbanks, and Arts Committee Chairperson Annabel Lewis.

APPROVAL OF AGENDA:

ACTION AGENDA:

DISCUSSION ITEMS:

OTHER BUSINESS:

ADJOURNMENT:

There being no quorum, Commissioner Nora adjourned the meeting at 6:08 pm.

Approved by the Youth Commission:

Chairperson Payton

ATTEST:

Deputy Town Clerk - Emily Nitcher

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Frederick Youth Commission Responsibilities of Executive Officers

The Frederick Youth Commission shall have six Executive Officers that shall provide collaborative leadership to the Commission for a term of one year with eligibility for re-election. Decisions by the Executive Officers will be made by a simple majority vote of the members present.

Chair: In the 2023 inaugural year this position will be elected. In subsequent years, the position shall be filled by the outgoing vice chair to create cohesion and knowledge transfer. The Chair shall provide leadership to the Commission, keep the commission on track toward reaching common goals. Works closely with the Board appointee.

Vice Chair: Supportive capacity to commission members. Serves as chair in event of chair's absence. Will assume the role of chair in year following term as vice chair.

Secretary: Take meeting minutes and provide notes to the Town Clerk or Designee. Works with the Town Clerk's Office to abide by open meetings laws and to maintain records of the commission.

Deputy Secretary: Supportive capacity to commission members. Serves as Secretary in event of secretary's absence.

Public Relations: Responsible for developing and delivering a clear and pronounced message on behalf of the commission to relevant media outlets and general public. Works directly with the Town's Public Information Officer to accomplish these goals.

Membership Liaison: Assists with initiatives, coordinates the membership and ensures that the commission has a presence at community events and meetings. Responsible for commission recruitment.

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Boards, Commissions, and Committees Responsibilities

Frederick Arts Committee

The Arts Committee was established by ordinance in 2000 by the Board of Trustees as an advisory body to the board for the administration of the Art in Public Places Program. Committee responsibilities include advising the Board of Trustees on the pursuit and placement of art within the community.

Historic Preservation Advisory Committee

The Historic Advisory Committee can consist of seven members. To create and maintain an inventory of historical assets within the Town of Frederick. To advise the Board of objects, structures or other features in the Town with historic significance that may be in danger of being lost or damaged. To assess the community for key community places, buildings and historic resources and develop an historic preservation policy that will enable the Town to designate historic structures.

Miners Day Committee

Miners Day is our premier community event that originated as a celebration to honor and remember Frederick's mining heritage. This annual event features family-oriented fun and entertainment throughout the day including a parade, burro race, vendors, food trucks, activities, contests, and live entertainment. Per tradition, Miners Day will conclude with a spectacular evening concert and fireworks display. The Miners Day Committee is advisory to the Town staff in the planning and execution of the event.

Parks, Open Space and Trails Commission

The POST Commission is comprised of seven members appointed by the Board of Trustees as well as a Trustee Liaison. The Commission has the following responsibilities:

- Advising the Board of Trustees and Staff on all matters relating to acquisition, care, use, management, control, and planning of all town-owned parks and open space
- Advising the Board of Trustees and Staff regarding the preparation and maintenance of long-range parks and open space acquisition, care, and maintenance plan
- Making recommendations to the Board of Trustees and Staff regarding parks, open space, and trails-related budget items

Planning Commission

The Planning Commission is composed of five members appointed by the Board of Trustees. The Commission reviews annexations, zoning amendments, subdivision plats and other planning actions, and makes recommendations to the Board of Trustees. The Commission is also involved in revising and updating the Town Comprehensive Plan and the Land Use Code.

Built on What Matters.