



Planning Commission Agenda

Thursday, May 16, 2024

Regular Meeting – 6:30 P.M.

Frederick Town Hall

401 Locust St.

Built On What Matters

In order to promote social distancing and to protect the health and safety of our Commission members, staff, and community this meeting will be hybrid and conducted via Microsoft Teams and in person. **Interested parties are encouraged to access the meeting via Microsoft Teams or in person at Town Hall.**

The meeting information is as follows:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 286 565 79

Passcode: GXuhzM

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Please contact Assistant Town Clerk- Records Emily Nitcher with questions regarding the meeting. 720-382-5582 or enitcher@frederickco.gov

Call to Order – Roll Call

Pledge of Allegiance

Additions to the Agenda

Action Agenda

A. Approval of minutes from the March 21, 2024, meeting

- Motions

Approval: *I move to approve the minutes for the March 21st, 2024, meeting as presented.*

Approval with Conditions: *I move to approve the minutes for the March 21st, 2024, meeting with the following conditions: 1. (list conditions)*

- Discussion

- Vote

B. Approval of minutes from the April 18, 2024, meeting

- Motions

Approval: I move to approve the minutes for the April 18th, 2024, meeting as presented.

Approval with Conditions: I move to approve the minutes for the April 18th, 2024, meeting with the following conditions: 1. (list conditions)

- Discussion

- Vote

Discussion Item

C. FRA and Crist Park Update – Colby Johnson, Parks and Open Space Director

Other Business

D. Upcoming Meetings- Regular Meeting Thursday, June 6th, 2024

Adjournment



401 Locust Street • P.O. Box 435 • Frederick, CO 80530-0435

Phone: (720) 382-5500 • Fax: (720) 382-5520

www.frederickco.gov

MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
March 21, 2024
6:00 PM

CALL TO ORDER: At 6:00 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Vice Chair Conroy, Commissioner Kelley, and Commissioner Sammartino.
- Not present: Commissioner Scott.
- Staff: Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinceti, Senior Planner Audem Gonzales, and Assistant Town Clerk Emily Nitcher.

APPROVAL OF AGENDA:

ACTION AGENDA:

Approval of February 15, 2024, Minutes:

Motion by Commissioner Kelley and seconded by Commissioner Sammartino to approve the February 15, 2024, minutes.

Upon roll call vote motion passed unanimously.

DISCUSSION ITEM:

Landscape Code Update:
Civil Engineer Kylie Couch presented.

Commissioner Kelley asked if the landscape code update would be for the existing resident or the existing structure.

Chairperson Moe asked about the resource book, and if it would be available online. She also recommended that the resource book be brought to the Community Talk and Tours. The Commissioners expressed that they were not aware that there is a garden at the FRA as there is no signage.

Commissioner Kelley also asked about requirement of trees and if it would still be included.

Water Allocation:
Civil Engineer Kylie Couch presented.

Commissioner Kelley stated that he was not familiar with the Economic Development Cluster study, and Chairperson Moe stated that she did not think that any of the Commission was familiar with the cluster study.

Commissioner Kelley asked if there was a portion of the policy that addressed using the Water allocation in a timely manner.

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OTHER BUSINESS:

Upcoming Meeting:
Regular meeting Thursday April 18th, 2024.

New Meeting Start Time:
The commissioners proposed a later start time of 6:30 pm for the Planning Commission Meetings.

Motion by Commissioner Sammartino and seconded by Vice Chair Conroy to approve a new Planning Commission start time of 6:30 pm.

Upon roll call vote motion passed unanimously.

ADJOURNMENT:

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 6:42 p.m.

Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission



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MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
April 18, 2024
6:30 PM

CALL TO ORDER: At 6:30 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Commissioner Kelley, and Commissioner Sammartino.
- Not present: Vice Chair Conroy, and Commissioner Scott.
- Staff: Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinceti, Senior Planner Audem Gonzales, and Assistant Town Clerk Emily Nitcher.

APPROVAL OF AGENDA:

DISCUSSION ITEM:

ACTION AGENDA:

PCR-2024-01 Consideration of Hounds Town, 3771 Monarch Street, Suite E, Conditional Use Request.

Motion by Commissioner Sammartino and seconded by Commissioner Kelley to Approve PCR-2024-01B with the following conditions: 1. The applicant shall install sufficient sound mitigation measures within the tenant space. 2. An approved building permit shall be required before the Kennel; Indoor use can move into the tenet space. 3. The applicant will provide staff with the parking agreement between the owner of the building and Hounds Town before any building permit is issued.

Upon roll call vote motion passed unanimously.

OTHER BUSINESS:

UPCOMING MEETING:

Regular meeting Thursday MAY 16th, 2024.

ADJOURNMENT:

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 6:54 p.m.

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Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission



DESIGN CONCEPTS
Community • Landscape Architects





**CRIST PARK
FINAL PLAN**





Mendoza Open Space Concept

Frederick, CO



scale: 1"=150'
 5/10/2024