



Planning Commission Agenda

Thursday, January 18, 2024
Regular Meeting – 6:00 P.M.
Frederick Town Hall
401 Locust St.

Built On What Matters

In order to promote social distancing and to protect the health and safety of our Commission members, staff, and community this meeting will be hybrid and conducted via Zoom and in person. **Interested parties are encouraged to access the meeting via Zoom or in person at Town Hall.**

The meeting information is as follows:

Microsoft Teams meeting

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Please contact Assistant Town Clerk- Records Emily Nitcher with questions regarding the meeting. 720-382-5582 or enitcher@frederickco.gov

Call to Order – Roll Call

Pledge of Allegiance

Additions to the Agenda

Action Agenda

A. Approval of minutes from the December 07, 2023, meeting

- Motions

Approval: *I move to approve the minutes for the December 07th, 2023, meeting as presented.*

Approval with Conditions: *I move to approve the minutes for the December 07th, 2023, meeting with the following conditions: 1. (list conditions)*

- Discussion

- Vote

Discussion Item

Other Business

B. Upcoming Meetings- Regular Meeting Thursday, February 15th, 2024

Adjournment



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MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
December 07, 2023
6:00 PM

CALL TO ORDER: At 6:00 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Vice Chair Conroy, Commissioner Kelley, and Commissioner Scott.
- Not present: Commissioner Sammartino.
- Staff: Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinceti, Assistant Town Clerk Emily Nitcher, Land Use Attorney Todd Messenger and Brit Palmberg.

APPROVAL OF AGENDA:

APPROVAL OF NOVEMBER 16, 2023, MINUTES:

Commissioner Kelley acknowledged that the discussion that occurred during the November 16, 2023, meeting was not reflected in the minutes.

Motion by Commissioner Kelley and seconded by Commissioner Scott to approve the November 16, 2023, Minutes, with the following conditions: Add the following items into the minutes: Discussion was made about a comment made by the presenter, the definition of non-conforming, Discussion on the procedure of revising code, water policy, what exclusions might be, and discussion of a new POD proposal.

Upon roll call vote, the motion passed 4 to 0.

DISCUSSION ITEM:

Comprehensive Plan Check in – Britt Palmberg presented to the Planning Commission.

Discussion of a Town Trolley took place, Commissioner Kelley asked if it would be similar to a mall zip car, and Chairperson Moe asked If it would be similar to the Trolley in Longmont, as they felt that it would be more successful in a more tourist place.

Neighborhood design was discussed such as Alley Loaded Homes. The commissioners discussed that diversity in housing is an important item.

A common consumption area and wider sidewalks in the downtown area was discussed. A blend between modern and historic architecture is important.

Chairperson Moe expressed the importance of Long-Term Planning.

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There was also discussion among the commissioners about bringing in an amenity to bring more people to the downtown area such as an Arts or Community Center.

Commissioner Kelley thought that the adaptable housing needs more work.

Upcoming Regular Meeting Thursday, January 18th, 2024.

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 7:45 p.m.

Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission