

FREDERICK METROPOLITAN DISTRICT

Board of Directors Meeting Agenda

Frederick Town Hall

401 Locust Street

Tuesday, January 09, 2024

6:00 P.M.

Call to Order- Declaration of Quorum:

Pledge of Allegiance:

Approval of Agenda:

Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

Director Matters:

Consent Agenda:

- A. December 06, 2022 Minutes – Kelly Green, Interim Secretary .
- B. May 09, 2023 Minutes – Kelly Green, Interim Secretary.
- C. December 12, 2023 Minutes – Kelly Green, Interim Secretary.

Action Agenda:

- D. Resolution 24-FMD-01 A Resolution to set the 2024 Mill Levies – Jason Leslie District Accountant.

Adjournment:

Topic: FMD Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/86171700040?pwd=FzAf9hUs9ueTbThr0K1PsgaCz17nEA.1>

Meeting ID: 861 7170 0040

Passcode: 358111

One tap mobile

+17193594580,,86171700040# US

+12532050468,,86171700040# US

Dial by your location

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

• +1 312 626 6799 US (Chicago)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 646 931 3860 US

• +1 689 278 1000 US

• +1 929 436 2866 US (New York)

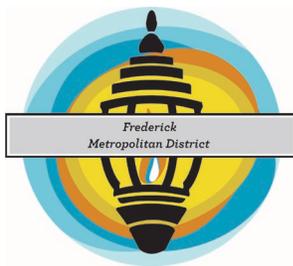
• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

Meeting ID: 861 7170 0040

Find your local number: <https://us06web.zoom.us/j/86171700040>



Frederick metropolitan district

Meeting Minutes

401 Locust Street Frederick, CO 80530

December 06, 2022

Call to Order: At 5:41 p.m. President Crites called the meeting to order.

Roll Call: Present were President Crites, Treasurer March, and Directors Padia, Brown, and Lamach. Chad teVelde was also present for consideration of appointment to Board of Directors. Also present were District Manager Bryan Ostler, Secretary Meghan Martinez, Kurtis Adams and Special Counsel Jim Hunsaker.

Pledge of Allegiance: President Crites invited everyone to join in the pledge.

Director Matters:

Consideration of Appointment of Chad teVelde to the Frederick Metropolitan District Board of Directors. Secretary Meghan Martinez presented. Motion by Director Lamach and seconded by Director Brown to approve Appointment of Chad teVelde.

Upon roll call vote motion passed unanimously.

Election of Officers for 2022/2023 Secretary Meghan Martinez presented.

Motion by Director Brown and seconded by Director Lamach to elect Tracie Crites as the President, Dan March as the Treasurer, Meghan Martinez as the Secretary and Kurtis Adams as the District Accountant.

Upon roll call vote motion passed unanimously.
Newly appointed Director teVelde participated in vote.

Consent Agenda:

Motion by Treasurer March and seconded by Director Padia to approve the consent agenda which consisted of the following items:

1. Resolution 22-FMD-02 Administrative Resolution Regarding Organizational and Administrative Items for the District
2. Resolution 22-FMD-03 Acknowledging Receipt of the FY 2023 Preliminary Budget
3. March 22, 2022 Minutes

Upon roll call vote, motion passed unanimously.

Action Agenda:

Public Hearing Resolution 22-FMD-04 Adopting the Annual Budget and Appropriating Expenditures for the Frederick Metropolitan District for Fiscal Year 2023. Kurtis Adams presented. Motion by Treasurer March and seconded by Director Brown to approve Resolution 22-FMD-04.

Upon roll call vote motion passed unanimously.

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Resolution 22-FMD-05 Levying General Property Taxes for the Year 2022 to Help Defray the Cost of Government for the 2023 Budget Year. Kurtis Adams presented. Motion by Treasurer March and seconded by Director Padia to approve Resolution 22-FMD-05.

Upon roll call vote, motion passed unanimously.

Resolution 22-FMD-06 Approving an Exemption from Audit for Fiscal Year 2021 for the Frederick Metropolitan District. Kurtis Adams presented. Motion by Treasurer March and seconded by Director Padia to approve Resolution 22-FMD-06.

Upon roll call vote, motion passed unanimously.

Adjournment:

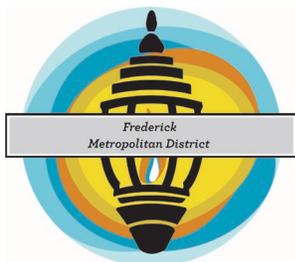
There being no further business of the Board, President Crites adjourned the meeting at 5:52 p.m.

Approved by the Frederick Metropolitan District:

ATTEST:

Tracie Crites, President

Kelly , Interim Secretary



Frederick metropolitan district

Meeting Minutes

401 Locust Street Frederick, CO 80530

May 09, 2023

Call to Order: At 5:30 p.m. President Crites called the meeting to order.

Roll Call: Present were President Crites, Treasurer March, and Directors Mahan, Padia, Brown, Lamach and teVelde. Also present were District Manager Bryan Ostler, Secretary Meghan Martinez, and Special Counsel Jim Hunsaker.

Pledge of Allegiance: President Crites invited everyone to join in the pledge.

Consent Agenda:

Resolution 23-FMD-01 Ratifying the Cancellation of Election and Designation Election Official's Publication of Notice of Cancellation of the May 2, 2023, Regular Election. Jim Hunsaker presented. Motion and second to approve Resolution 23-FMD-01.

Upon roll call vote, motion passed unanimously.

There being no further business of the Board, President Crites adjourned the meeting at 6:25 p.m.

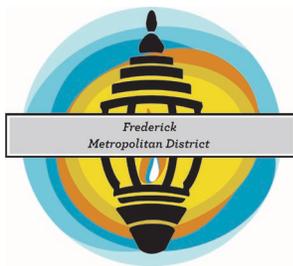
Approved by the Frederick Metropolitan District:

ATTEST:

Tracie Crites, President

Kelly Green, Interim Secretary

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Frederick metropolitan district

Meeting Minutes

401 Locust Street Frederick, CO 80530

December 12, 2023

Call to Order: At 5:40 p.m. President Crites called the meeting to order.

Roll Call: Present were President Crites, Treasurer March, and Directors Padia, Brown, Lamach and teVelde. Also present were District Manager Bryan Ostler, District Accountant Jason Leslie, and Kurtis Adams.

Pledge of Allegiance: President Crites invited everyone to join in the pledge.

Director Matters:

Election of Officers for 2023/2024 District Manager Bryan Ostler presented.

Motion by Treasurer March and seconded by Director Lamach to Elect Tracie Crites to President, Dan March to Treasurer, and Windi Padia, Kevin Brown, Mark Lamach, Chad teVelde and Adam Mahan to Directors.

Upon roll call vote, motion passes unanimously.

Action Agenda:

Resolution 23-FMD-02 Administrative Resolution Regarding Organizational and Administrative items for the district. Motion by Treasurer March and seconded by Director Brown.

Upon roll call vote, motion passed unanimously.

Resolution 23-FMD-03 A resolution acknowledging receipt of the FY 2024 Preliminary Budget District Accountant Jason Leslie Presented. Motion by Director Lamach and seconded by Treasurer March to approve Resolution 23-FMD-03.

Upon roll call vote, motion passed unanimously.

Resolution 23-FMD-04 A resolution adopting the annual budget and appropriating expenditures for the Frederick Metropolitan District for Fiscal Year 2024 District Accountant Jason Leslie presented. Motion by Director Brown and seconded by Director Lamach to approve Resolution 23-FMD-04.

Upon roll call vote, motion passed unanimously.

Resolution 23-FMD-05 A resolution approving an exemption from audit for fiscal year 2023 for the Frederick Metropolitan District. District Accountant Jason Leslie presented. Motion by Treasurer March and seconded by Director Brown to approve Resolution 23-FMD-05.

Upon roll call vote, motion passed unanimously.

Resolution 23-FMD-06 Conflict Waiver for Legal Services. Counsel Jason Meyers presented. Motion by Treasurer March and seconded by Director teVelde to approve 23-FMD-06.

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Upon roll call vote, motion passed unanimously.

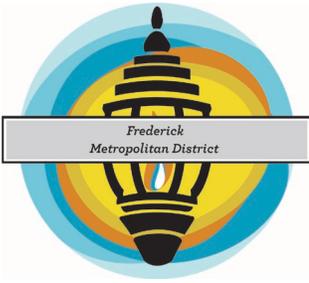
There being no further business of the Board, President Crites adjourned the meeting at 5:53 p.m.

Approved by the Frederick Metropolitan District:

ATTEST:

Tracie Crites, President

Kelly Green, Interim Secretary



Frederick Metropolitan District Action Memorandum

Tracie Crites, Chair

Dan March, Treasurer
Adam Mahan, Board Member
Kevin Brown, Board Member

Mark Lamach, Board Member
Chad teVelde, Board Member
Windi Padia, Board Member

A Resolution to set the 2024 Mill Levies

Agenda Date: Frederick Metropolitan District Meeting – January 9th, 2024

Attachments:

- a. Resolution 24-FMD-01
- b. Certification of Taxes Levies Form DLG70

Submitted by: Jason Leslie
District Accountant

Approved for Presentation: Bryan Ostler
District Manager

Quasi-Judicial

Legislative

Administrative

Summary Statement:

The purpose of the attached resolution is to set the mill levy for General Fund operations. The mill levy must be certified to Weld County by December 15th of each year. On November 20th, 2023, Senate Bill 23B-001 was signed into law, and it is effective for 2023. The bill adjusts the 2023 assessed values and the end of year deadline for local governments to submit levies to the county by January 10th, 2024.

Detail of Issue/Request:

The Frederick Metropolitan District has maintained the mill levy at 50.000 since its inception to preserve the opportunity to collect property tax revenue for operations in the General Fund. For the upcoming 2024 budget year, based upon preliminary assessed valuations, the property tax revenues collected will be \$25,469 in 2024. Total net taxable assessed valuations from the Weld County Assessor are \$509,380 for the 2024 budget year.

Legal/Political Considerations:

The resolution was reviewed by the FMD Attorney.

Alternatives/Options:

Approve the mill levy at the calculated rate, or approve a reduced mill levy rate.

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Financial Considerations:

The property tax revenues that are reflected in the 2024 budget are based on assessed property values of \$509,380 with a mill levy of 50.000 mills.

Staff Recommendation:

Staff recommends to set the mill levy at 50.000 mills.

**FREDERICK METROPOLITAN DISTRICT
RESOLUTION NO. 24-FMD-01**

**A RESOLUTION OF THE FREDERICK METROPOLITAN DISTRICT,
LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023, TO HELP
DEFRAY THE COST OF GOVERNMENT FOR THE 2024 BUDGET YEAR.**

WHEREAS, the Frederick Metropolitan District Board has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2023, and;

WHEREAS, the amount of money necessary to balance the budget for the general operating purposes is \$25,469 and;

WHEREAS, the amount of money necessary to balance the budget for the bonds and interest is \$0 and;

WHEREAS, the 2023 net valuation for assessment for the Frederick Metropolitan District as certified by the County Assessor is \$509,380;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE
FREDERICK METROPOLITAN DISTRICT;

Section 1. That for the purpose of meeting all general operating expenses of the Frederick Metropolitan District during the 2024 budget year, there is hereby levied a mill levy of 50.000 mills, upon each dollar of the total valuation of assessment of all taxable property within the Town for the year 2024.

Section 2. That the District Accountant is hereby authorized and directed to immediately certify to the County Commissioners of Weld County, Colorado, the mill levies for the Frederick Metropolitan District as hereinabove determined and set.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Secretary shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 9th DAY OF
JANUARY, 2024.**

**FREDERICK METROPOLITAN
DISTRICT:**

By _____
Tracie Crites, Chair

ATTEST:

By _____
Kelly Green, Interim Secretary